

CORFU PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING May 21, 2018

Attendance: Katleen Dethier, Julie Hengenius, Angie Knisley, Tony Kutter, and Kristie Miller

Others: Diana Reding, Library Director

1. Call to Order, roll call and Pledge of Allegiance: The meeting began at 6:32 PM.
2. Adoption of Agenda: Angie made a motion to approve the agenda; Tony seconded it and it passed with all in favor.
3. Approval of prior Meeting Minutes: Julie made a motion to approve the minutes for the April 23, 2018 meeting. Kristie seconded the motion and it carried with all in favor.
4. Period of Public Expression: No one from the public attended.
5. Correspondence: None
6. Treasurer/Financial Officer's Report: (submitted under separate cover)  
Julie made a motion to approve the Treasurer's Report. Katleen seconded it and it passed with all in favor.
7. Director's Report: (submitted under separate cover)  
The report included information about the civil service updates for library positions, and building/grounds maintenance updates
8. Committee Reports:
  - a) Personnel Committee: Kristie is still looking into/ gathering data regarding employee health care benefits.
  - b) Old Business: Kristie is waiting for a response from Scott from M&T Bank regarding information about brokerage funds.
  - c) Rechartering update:
    - i. Trustee Election: Katleen and Margaret were each elected for a new term. We will ask the school district for the numbers of votes cast. We will look into how other libraries conduct their elections as we prepare for the 2019 vote.
  - d) Document review: We need to update the library's By-laws, send a document for registration within one year, write a long-range (5-year) plan of service and provide an annual report to the community.  
The Board discussed updating the library survey and having it available on Facebook, our website as well as at the library.

e) Maintenance Issues: Diana is looking for a company that will maintain the library grounds; she will contact the nearby Urology Clinic to find out whom they employ. Kristie began a list of future maintenance tasks that includes adding an outside water line and checking for pests.

9. New Business: none

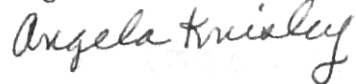
10. Other Business: The Board will not meet in July 2018 and the August meeting is to be determined.

11. Adjournment: The meeting adjourned at 7:25 PM with a motion by Angie; seconded by Julie and approved by all.

12. Executive Session: none held

Respectfully Submitted,

Angela Knisley, Secretary

A handwritten signature in cursive script that reads "Angela Knisley".